

APPLICATION FOR ENLISTMENT OF OUTREACH PARTNERS FOR IT/ITeS SOLUTIONS FOR 2 YEARS

EXPRESSION OF INTEREST FOR ENLISTMENT IN SNLTR
(Society for Natural Language Technology Research), as an **Outreach Partner** for providing
Training & supply*, installation*, warranty* support* and post warranty maintenance*
(* wherever applicable) of any or all of the following line items:

OPEN SOURCE-COMPATIBLE EDUCATIONAL PACKAGES / OTHER Turnkey ITeS PROJECTS

EOI no. : SNLTR/ADMN/OP/14-15/01

Date : 26/11/2014

Society for Natural Language Technology Research
(A Society sponsored by the Department of IT, Govt. of West Bengal)
Module – 130, SDF Building.
Salt Lake, Kolkata – 700064
Ph : +91-33 65332223 / 23576454

Outreach Partners' Enlistment in SNLTR

1. ELIGIBILITY CRITERIA.

A **registered company** or **firm** having **project experience** in different ITeS solutions is eligible to apply. The Company or firm, having valid Trade License, VAT registration no. & PAN Card can apply in the prescribed format. The said company or firm should have minimum one office in West Bengal and should be in similar business for at least three years. The company or firm should have a turnover above 25 Lacs in last three financial years. The company or firm should have worked with any Govt. Organisation and/or Undertaking and/or Department since last 5 years or more. Additionally, the company or firm should have experience in Computer & allied Training Programme/s since last 5 years or more.

Expression of Interest / dated

Outreach Partners Enlistment in SNLTR

2.General Instruction:

Duly filled application form in the prescribed format (given below) should be submitted in a sealed envelope addressed to :

**The Hony. Secretary,
Society for Natural Language Technology Research**

(A Society sponsored by the Dept. of IT, Govt. of West Bengal)

Module 130, SDF Building. Salt Lake, Kolkata - 700064

Each page should be page marked and duly signed by the authorized signatory having valid power of attorney of the Company.

The application form in the prescribed format, should accompany proofs of eligibility as stated and

1. *Self attested copy* of the Certificate of incorporation from Registrar of Companies.
2. *Self attested Copies* of the last 3 year's balance sheets and Profit & Loss Statements.
3. **Self attested copy** of the List of Board of Directors / Partnership deed.

The application form is given as Annexure.

EVALUATION:

The evaluation committee will examine the application forms and supporting documents in the light of eligibility criteria as stated above. If necessary, the committee may send its technical team to evaluate the infrastructure of the company. After registration, SNLTR will confirm the same through a letter. The evaluation committee reserves the right to accept or reject any applicant, without assigning reasons.

Expression of Interest / dated

Outreach Partners Enlistment in SNLTR

Outreach Partner Enlistment Form						
As per your notification in website, we are interested to get empanelled and registered as a vendor in the field of And so submitting the following information about our organization :						
1	Name of the Company :					
2		Address	Telephone No.	e-mail details	Contact person	Fax No.
	Registered Office					
	Head Office					
	Kolkata / Branch					
3	Type of Organization:					
4	Established on (Date					
5	*PAN No	*Sales Tax Reg. No	*VAT Regn. No.			
	*PF Registration No.	*Service Tax Regn. No.	*ESI Regn. No. (if any)	*Trade License No.		
(*Self attested Photocopies of the documents must be enclosed.)						
6	Nature of Business :					
7	Average Annual turnover for the last 3 Years : (Annual Report s/ Audited balance sheets are to be enclosed)					

8	No. of Employees : Technical. Qualified Skilled Unskilled
9	Names of reputed clients & work done for them:
	Signature of Director / Partner / Proprietor Date :